



# THE MUNICIPALITY OF CALVIN

Regular Meeting of Council  
Minutes  
March 12, 2024  
6:00 p.m.

APPROVED  
MAR 26 2024

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## Attendance:

Mayor Gould, Councillor Manson, Councillor Grant, Councillor Moreton, Councillor Latimer, CAO Donna Maitland, Deputy Clerk Teresa Scroope & Fire Chief Mariel Labreche

**Guest:** Tom Gervais Solicitor General & Steve McArthur Senior Planner TULLOCH Engineering

## Absent:

### 1) Call to Order

**Resolution Number:** 2024-89

**Moved By:** Councillor Manson  
**Seconded By:** Councillor Moreton

#### NOW THEREFORE BE IT RESOLVED THAT:

The March 12, 2024 Regular Meeting of Council be called to order at 6:01 p.m. and noted that quorum has been achieved.

**Results:** Carried

### 2) Suspend Procedural By-Law

**Resolution Number:** 2024- 90

**Moved By:** Councillor Grant  
**Seconded By:** Councillor Latimer

#### NOW THEREFORE BE IT RESOLVED THAT:

The procedural by-law be suspended for the duration of this meeting.

**Results:** Carried

### 3) Declaration of Disqualifying, Pecuniary Interest/Conflict of Interest-NIL

### 4) Approval of Agenda

**Resolution Number:** 2024-91

**Moved By:** Councillor Moreton  
**Seconded By:** Councillor Manson

#### NOW THEREFORE BE IT RESOLVED THAT:

The Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

**Results:** Carried

**5) Approval of Minutes  
Resolution 2024-92**

**Moved By:** Councillor Moreton  
**Seconded By:** Councillor Latimer

**NOW THEREFORE BE IT RESOLVED THAT:**

The Council for the Corporation of the Municipality of Calvin approves the Meeting Minutes of February 27, 2024 be hereby adopted and signed as circulated.

**Results:** Carried

**6) Delegations: -None**

**7.) Consent Agenda Items for Information Purposes**

**Resolution Number:** 2024-93

**Moved By:** Councillor Manson  
**Seconded By:** Councillor Moreton

**NOW THEREFORE BE IT RESOLVED THAT:**

The Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda items as circulated. Items requested by Council for separate review and discussion will be brought forward by resolution at the next regular meeting.

Requests: 0

**Results:** Carried

**8.1.1.1) Tom Gervais Solicitor General Office-Presentation**

**Resolution Number:** 2024- 94

\*Presentation\*-Via Teams

**Moved By:** Councillor Moreton  
**Seconded By:** Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT:**

Council is in receipt of Tom Gervais (Solicitor General Office) presentation of the new OPP Detachment Board structure.

**Results:** Carried

**8.1.1.2) Appointment of Council Member to the Police Service Board**

**Resolution Number:** 2024-95

**Moved By:** Councillor Manson  
**Seconded By:** Councillor Grant

**NOW THEREFORE BE IT RESOLVED THAT:**

The Council for the Municipality of Calvin hereby appoints Councillor Grant as the Municipality's member representative to the new Police Service Board that comes into effect April 1, 2024 for the remaining 2022-2026 term of Council and delegate the consideration of this Council member dependent on the outcome of a police record check, as required by the Solicitor General.

**Results:** Carried

**8.1.1.3) Municipality of Calvin Strategic Plan Meeting Date**

**Resolution Number:** 2024-96

**Moved By:** Councillor Manson  
**Seconded By:** Councillor Moreton

**WHEREAS;**

Council for the Corporation of the Municipality of Calvin desires to review the Municipality's 2022-2026 Strategic Plan, and to set its own objectives for the remainder of Council's term.

**NOW THEREFORE BE IT RESOLVED THAT:**

A Special Meeting will be held on April 5, 2024 to review the Message of Council, Vision and Mission Statements, Goals and Objectives.

**Results:** Carried

**8.1.1.4) Support to the Municipality of Calvin’s Resolution 2024-31**

**Resolution Number:** 2024-97

**Moved By:** Councillor Moreton

**Seconded By:** Councillor Latimer

**NOW THEREFORE BE IT RESOLVED THAT:**

The Council for the Corporation of the Municipality of Calvin is pleased to receive correspondence in support of resolution 2024-31 regarding Federal and Provincial funding for a National Firefighting Strategy from many Municipalities throughout Ontario.

**Results: Carried**

**8.1.1.5) Municipality of Calvin Road Use Agreement**

Resolution: 2024-98

Moved By: Councillor Latimer

Seconded by Councillor Moreton

**WHEREAS**

By Resolution #2024-77 passed February 27, 2024, Council agreed to discontinue the practice of receiving requests for and issuing road use or maintenance agreements.

**AND WHEREAS**

While the Municipality has issued Road Use Agreements for the maintenance of seasonally maintained roads and citizens in the past, including recently, these have been considered and/or issued by Councils of the Municipality without any formal or transparent processes,

**NOW THEREFORE BE IT RESOLVED THAT:**

In the absence of any process, policy or bylaw, that outline the circumstances under which council will receive or consider requests for seasonal road use or maintenance agreements for municipal roads not maintained all year long by the Municipality, that staff be directed to research and bring forth to council before August 2024, guidelines and policies which would establish formal processes and the conditions under which council might consider such requests. To protect the municipality’s liability in the consideration of such requests, it is understood this research will be comprehensive and will necessitate staff collaboration with our insurer, planner of record and legal department.

**Results: Carried**

**8.1.1.6) TULLOCH Engineering Limited Service Rural (LSR) Re-Zoning**

Resolution: 2024-99

**Moved By:** Councillor Manson

**Seconded By:** Councillor Moreton

**NOW THEREFORE BE IT RESOLVED THAT:**

Council for The Corporation of the Municipality of Calvin directs TULLOCH Engineering to proceed through the steps to re-zone those properties in the Township that should be zoned Limited Service Rural (LSR) as they lack public road frontage maintained year-round. The following properties have been identified through a preliminary review:

Address	Legal Text	Tax Roll Number
Homestead RD	CON 3 LOT 10 PCL 14953 NIP	4822000001086000000
56 STEWARTS RD	CON 2 PT LOT 10 RP 36R5273; PART 1 PCL 25167 NIP; RP36R10241 PART 1 PCL 28693; NIP	4822000001049100000
676 DAVENTRY RD	CON 1 LOT 4 PCL 18784 NIP	4822000001004000000
83 BRULE RD	CON 1 LOT 29 PT PCL 2264 NIP	4822000001030000000

Shall additional properties be identified through the review by TULLOCH Engineering, they should also be subject to the re-zoning process at this time.

**Results: Carried**

### 8.1.1.7) Ministry of Natural Resources and Forestry-Crown Land Disposition

Resolution: 2024-100

Moved By: Councillor Manson

Seconded By: Councillor Moreton

#### WHEREAS

The Council for the Corporation of the Municipality Calvin is in receipt of the letter addressed to the Northern Ontario Municipalities highlighting a new Crown Land Disposition Task Team to help northern municipalities and Indigenous communities with the process to purchase Crown lands within an existing municipality.

#### NOW THEREFORE BE IT RESOLVED THAT

The Council for the Corporation of the Municipality of Calvin will discuss the program and process as outlined by the Ministry of Natural Resources and Forestry under the Buy or rent Crown land program within municipal boundaries of Ontario.

Reference-MNRF Program: <https://www.ontario.ca/page/buy-or-rent-crown-land-within-municipal-boundaries>

Reference-Municipality of Calvin Colour Map: <https://www.cgis.com/cpal/Default.aspx?Map=Calvin>.

**Results: Carried**

### 9.1.1.1) ERPA-Electronic Waste Collection and Recycling Agreement-Calvin Township

Resolution: 2024-101

Moved By: Councillor Grant

Seconded By: Councillor Latimer

#### NOW THEREFORE BE IT RESOLVED THAT:

That staff be directed to notify ERPA of Council's decision to cancel the existing 2021 agreement for environmental waste pickup and that staff be directed to enter into an agreement with a local collection business who unlike ERPA will pay the Municipality for all environmental waste collected and picked up at the municipal landfill site.

**Results: Carried**

### 9.1.1.2) Municipal Support RE: Ontario Regulation 391/21 Blue Box Program

Resolution: 2024-102

Moved By: Councillor Moreton

Seconded By: Councillor Manson

**Whereas** under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

**And Whereas** 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

**And whereas** should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

**Be it resolved that** the Corporation of the Municipality of Calvin is in Support of resolution passed edby Township of Perry and hereby request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

**And further that** this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Vic Fedeli MPP Nipissing District, and to all Ontario Municipalities

**Results: Carried**

### **9.1.1.3) Municipal Support RE: Municipal Equipment Operator Course**

Resolution: 2024-103

Moved By: Councillor Grant

Seconded By: Councillor Moreton

Council for the Corporation of the Municipality of Calvin supports the attached motion passed by the Municipality of St Charles which encourages the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund.

Council directs staff to forward a copy of this resolution to sender, to the Minister of Labour, Training, Immigration and skilled trades, AMO and FONOM.

**Results: Carried**

### **9.1.1.4) Fire Chief Report**

Resolution: 2024-104

Moved By: Councillor Grant

Seconded By: Councillor Moreton

#### **NOW THEREFORE BE IT RESOLVED THAT:**

Council for the Corporation of the Municipality of Calvin has received a report from the Fire Chief.

**Results: Carried**

### **9.1.1.5) Municipality of Calvin/Lauder Fire Agreement**

Resolution: 2024-105

Moved By: Councillor Manson

Seconded By: Councillor Grant

#### **NOW THEREFORE BE IT RESOLVED THAT:**

Council for the Corporation of the Municipality of Calvin accept the Fire Chief's recommendation that the Municipality not enter into or renew Fire Service Agreements with Lauder Residents.

**Results: Carried**

### **9.1.1.6) Fire Department New Hires**

Resolution: 2024-106

Moved By: Councillor Moreton

Seconded By: Councillor Manson

Council for the Corporation of the Municipality of Calvin accept the Fire Chief's recommendation to hire the following firefighter;

Steven Meecham effective March 12, 2024

**AND FURTHERMORE**, the Fire Chief will submit to the CAO, their home/cell telephone numbers, email addresses, date of hire, position titles, along with a copy of DZ License if relevant to their role, and a completed Federal and Provincial tax forms, prior to the next council meeting on March 26, 2024.

**Results: Carried**

### 9.1.1.7) Non-Resident use of Calvin Landfill

Resolution: 2024-107

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

**Whereas**, Council for the Municipality of Calvin has become aware of the common practice of non-residents accessing landfill services free of charge,

**And Whereas**

Permanent Landfill Staff have confirmed this practice to be true,

**And Whereas** the Fee Schedule By-Law 2022-030 being a by-law to impose and consolidate the fees and charges for municipal services or activities and for the use of its property, a by-law indicating "Council of the Corporation of the Municipality of Calvin is desirous of establishing user fees and charges to recover some of the costs for services and rents provided by the Corporation,

**And Whereas**

Said By-Law through Schedule C, sets out all fees for Landfill Site Services, but does not address non-resident use of the landfill,

**And Whereas**

Residents of the Municipality of Calvin through taxation and these additional fees pay for costs associated with operating the landfill, costs such as staffing, 3<sup>rd</sup> party professional costs to remove recyclables and e-waste from the landfill, landfill maintenance, and long term landfill replacement reserves, and ultimately, the costs of closing and replacing the landfill site;

**Be it now therefore resolved that**

Effective immediately, and until such time as a thorough review of By-Law 2022-030 is undertaken and until further notice, as is practice throughout the municipal sector outside of Calvin, that landfill staff be instructed to greet all visitors at the landfill prior to them disposing of any waste; obtain photo i.d and proof of residency that indicates the visitor's address; and  
-for Calvin residents, document landfill use through the landfill cards made available through the landfill to them; at all times, implement the fees as set out in the by-law, and  
-for all non-residents and businesses outside of Calvin, charge double the landfill tipping fees as set out in the By-law, and since a per bag fee is not set out in the by-law, that the individual garbage bag fee for non-residents be \$5.00 per bag.

**Results: Carried**

### 10 to 10.1.1.5) Agencies, Boards, Committee Reports & Minutes

North Bay Mattawa Conservation Authority-Councillor Moreton

Mattawa and Area Police Services Board-Councillor Moreton

East Nipissing Planning Board-Mayor Gould/Councillor Grant-Minutes attached in Agenda

Physician Recruitment- Mayor Gould

Ad Hoc Code of Conduct Committee-Councillor Grant/Manson/Latimer-March 1<sup>st</sup> 2024 Minutes attached in Agenda-Next meeting postponed to April 19, 2024.

### **11-A) Moving into Closed Meeting**

Resolution: 2024-108

Moved By: Councillor Manson

Seconded By: Councillor Moreton

**NOW THEREFORE BE IT RESOLVED THAT:**

Council for the Corporation of the Municipality of Calvin hereby move into closed session at \_\_8:15\_\_\_\_p.m. to discuss;  
-labour relations or employee negotiations (Municipal Act 2001 s 239,2d)

-personal matters about an identifiable individual, including municipal or local board employees (Municipal Act 2001, s 239,2b)

-litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Municipal Act 2001 s 239, 2e)

-advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Municipal Act 2001 s 239, 2f)

**Results: Carried**

### **11-B) Moving out of Closed Meeting**

Resolution: 2024-109

Moved By: Councillor Moreton

Seconded By: Councillor Manson

#### **NOW THEREFORE BE IT RESOLVED THAT:**

That Council for the Municipality of Calvin return to Open Session at \_10:19\_\_\_\_p.m. and report that it received and discussed information of the following nature:

-labour relations or employee negotiations (Municipal Act 2001 s 239,2d)

-personal matters about an identifiable individual, including municipal or local board employees (Municipal Act 2001, s 239,2b)

-litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Municipal Act 2001 s 239, 2e)

-advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Municipal Act 2001 s 239, 2f)

-Council accept legal counsel recommendations with the respect to 3 separate requests for road maintenance and or road use agreements and that staff inform the requests of its direction.

-Council direct staff to investigate as per legal counsel's suggestions, the sale of certain assets on Stewart's Road.

-Council accept legal counsel's recommendation with respect to the restructuring of Public Works Department, a restructuring necessitated by the Union's position that no management perform bargaining unit work and that the Municipality resume collective bargaining.

**Results: Carried**

### **12) Confirmatory By-Law 2024-18**

Resolution: 2024-110

Moved By: Councillor Grant

Seconded by Councillor Moreton

#### **NOW THEREFORE BE IT RESOLVED THAT:**

By-Law 2024-18 Being a By-Law to confirm the proceedings of Council

**Results: Carried**

### **13) Adjournment**

Resolution: 2024-111

Moved By: Councillor Manson

Seconded by: Councillor Moreton

"Council for the Corporation of the Municipality of Calvin now be adjourned @ \_10:26\_\_\_\_pm."

**Results: Carried**